



## **General Policy for Supervision of Students During Curricular and Extra-Curricular Clinical Experiences**

The UNE COM curriculum includes required clinical experiences in a variety of clinical learning environments. UNE COM students participate in patient care in ways that are appropriate for the student's level of training and experience, and the clinical situation. The UNE COM student's clinical activities will be under the supervision of licensed and board-certified physicians (preceptors) and a supervising preceptor. During a student's time at the clinic or hospital, the supervising preceptor must be available for supervision, consultation, and teaching, or designate an alternate preceptor. Students may be supervised during clinical experiences by other licensed practicing professionals, such as physician assistants, and nurse practitioners, whose license allows them to practice at the level at which the students are acting.

During clinical training in years 3 and 4, if the supervising preceptor is not with a student during a shift, the student must be clearly assigned to another physician or non-physician provider who will serve as the student's preceptor for the given time interval. Having more than one clinical preceptor has the potential to disrupt continuity for the student, but also offers the advantage of sharing precepting duties and exposes students to valuable variations in practice style, which can help learners develop the professional personality that best fits them. The preceptor or their designee must examine all patients seen by the student doctor. It is the responsibility of the precepting/ supervising physician to assure that documentation in the patient's medical record is appropriate.

During years 1 through 4 when physician supervision is not available, students may be given an assignment with other healthcare team member (pharmacy, x-ray, lab, physical therapy, etc.), as these experiences are also valuable. The supervising preceptor should always be aware of the student's assigned activities. Students are not employees of the hospitals or clinics and therefore work entirely under the preceptor's supervision. Students are not to substitute for paid clinicians, clerical staff, or other workers at the clinical sites. Medical students will work directly under the supervision of an attending physician. A licensed and board-certified physician must countersign all medical student entries in the patient record. Medical students must clearly identify themselves in the medical record as OMS1, OMS2, OMS-3 or OMS-4 student.

Procedures



The preceptor will provide direct supervision of technical skills with gradually increased autonomy in accordance with the student's demonstrated level of expertise. First and second year medical students will always be directly supervised (supervising physician or designee present or immediately available). Third- and fourth-year medical students will be supervised at a level appropriate to the clinical situation and student's level of experience. For some tasks, indirect supervision may be appropriate for some students. Direct supervision would be appropriate for advanced procedures. The supervising physician or provider may only supervise procedures in which they hold privileges and that are within their scope of practice.

Prior to engaging in curricular and co-curricular clinical activities students must comply with the following, failure to do so may adversely impact a student's ability to meet their graduation requirements.

1. Must complete the pre-matriculation physical exam and the annual immunization requirements prior to being allowed to participate in clinical experiences.
2. Must complete online training required by the University and clinical setting including, but not limited to Health Insurance Portability and Accountability Act (HIPAA) and Occupational Safety and Health Administration (OSHA) training before being allowed to participate in clinical experiences.